

Dumbleton Parish Council

Minutes of the Parish Council Meeting Wednesday, 16th November 2022.

Present: Mr J Harmsworth Cowles (Chairman), Mrs K Hending (via Zoom as an observer only), Mr R Price (Vice Chairman), Mrs K Risdale and Mr T Risdale and Mr B Thompson.

Apologies: Apologies received from K Hending (Maternity Leave) and M Campbell.

In Attendance: David Roscoe (Parish Clerk), Councillor David Gray, Councillor Mel Gore, PCSO Teresa Hiorns and a colleague and 2 members of the public.

1238 Declarations of Interest:

1238.1 No declarations were received.

1239 Requests for Dispensation:

1239.1 No written requests for Dispensation were received.

1240 To approve the minutes of the last meeting

1240.1 The minutes of the meeting held on 20th July 2022 were agreed and signed by the Chairman.

1241 County Councillors Report:

1241.1 Councillor Gray gave his report. No decisions were required of the Parish Council.

1242 Borough Councillors Report:

1242.1 Councillor Gore gave her report. No decisions were required of the Parish Council.

The Parish Council Meeting was suspended for the period of Public Question Time. PCSO Teresa Hiorns addressed the meeting and updated those present with issues that had affected Dumbleton Parish.

1243 Clerk's Report:

1243.1 The clerk's report was reviewed and updated.

1244 Finance:

1244.1 **It was resolved that** the following payments had been made since the last meeting. Payment of these cheques was approved. Proposed Councillor T Risdale, seconded Councillor Price. Unanimous.

Date	Payee	Cheque No	Amount inc VAT £	VAT £	Description
18/07/2022	S Brown	OB241	200.00	0.00	Speed Sign Maintenance
12/08/2022	D Roscoe (Clerks Salary)	DD	481.91	0.00	Clerks Salary
09/08/2022	C Newman	OB242	200.00	0.00	Mowing
16/08/2022	JRB Enterprises (via DR)	OB243	84.60	14.10	Dog Bags
26/08/2022	JRB Enterprises (via DR)	OB244	145.56	24.26	Dog Bags
12/09/2022	D Roscoe (Clerks Salary)	DD	481.91	0.00	Clerks Salary
18/07/2022	S Brown	OB245	200.00	0.00	Speed Sign Maintenance
12/10/2022	D Roscoe (Clerks Salary)	DD	481.91	0.00	Clerks Salary
30/09/2022	T Risdale	OB246	25.00	0.00	Mowing
05/10/2022	CHT	OB247	51.60	8.60	Defib Pads
11/10/2022	C Newman	OB248	200.00	0.00	Mowing
13/10/2022	T Risdale	OB249	50.00	0.00	Mowing
13/10/2022	d generations ltd (paying C Newman Aug Mowing)	OB250	200.00	0.00	Mowing
16/11/2022	Netwise UK	OB251	396.00	66.00	Web Site Hosting
12/11/2022	D Roscoe (Clerks Salary)	DD	481.91	0.00	Clerks Salary
12/11/2022	D Roscoe (Clerks Salary) Back Pay	DD	286.00	0.00	Clerks Back Pay
07/11/2022	S Brown (Sept/Oct)	OB252	200.00	0.00	Speed Sign Maintenance
07/11/2022	C Newman (Oct)	OB253	200.00	0.00	Mowing
17/11/2022	D Roscoe (Clerks Expenses)	OB255	278.42	0.00	Clerks Expenses

1244.2 **It was resolved that** the Financial Statement be accepted. Proposed Councillor T Risdale, seconded Councillor Price. Unanimous.

These minutes have yet to be approved by the Parish Council.

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- 1244.3 **It was resolved that** the clerk's salary and expenses be approved. Proposed Councillor Harmsworth Cowles, seconded Councillor Thompson. Unanimous.
- 1244.4 The budget for 2022/23 was reviewed and approved.
- 1244.5 In view of the degrouping process currently being undertaken, TBC advised not to set a budget for 2023/24. A budget for each degrouped Parish will be set by external auditors.
- 1244.6 In view of the advice given under Minute Number 1244.5, a precept was not set for 2023/24.
- 1244.7 **It was resolved that** Iain Selkirk be appointed as internal auditor at a cost of £115 for the 2022/23 audit. Proposed Councillor T Risdale, seconded Councillor Thompson. Unanimous.

1245 Planning:

- 1245.1 An update of the current Planning Applications was reviewed and the following comments were made on current outstanding applications:

Appl Number	Location	Description	Result
22/00078/TCA	Cowslips Dairy Lane Dumbleton Evesham	Leylandii (T1) - Fell to the ground, has grown to an unmanageable size.	Permit
22/00551/FUL	Colby Beckford Road Dumbleton Evesham	demolish conservatory and erect single storey rear extension	Permit
22/00717/TCA	St Chloe Main Street Dumbleton Evesham	T1 Varigated Maple Reduce by 2-2.5m, removing the reverted green branches.	Permit
22/00716/TCA	St Chloe Main Street Dumbleton Evesham	T1 and T2: Silver Birches: Reduce by 2-3m and shape. They have suspected canker and they are worried it might fall onto the house in a storm if not reduced.	Permit
22/00655/FUL	Old Forge Cottage Great Washbourne Tewkesbury Gloucestershire	Erection of a timber-clad garage and storage building (amendment to permission ref.21/00712/FUL).	Permit
22/01155/TCA	The Wellow Dairy Lane Dumbleton Evesham	T1 Liquid Amber Reduce by 3m and shape. T2 Beech remove to ground level as suppressed by the adjacent larger beech tree	No objections
22/00836/FUL	Dumbleton Hall Hotel Dairy Lane Dumbleton Evesham	Internal and external alterations	More information required.
22/00837/LBC	Dumbleton Hall Hotel Dairy Lane Dumbleton Evesham	Internal and external alterations	More information required.
22/00875/FUL	Golden Hay Cottage Main Street Dumbleton Evesham	Remove current set of french doors (dilapidated) 110 cm wide and replace with sliding doors (aluminium) 230 cm wide	No objections
22/00902/FUL	Greenway, Dairy Lane Dumbleton Evesham	Like for like replacement wooden gates to be installed in the same position occupied by the previous gates (now rotted beyond repair) at the end of the house driveway.	No objections

1246 To consider Highways issues:

- 1246.1 The clerk updated Council with progress regarding the pot hole & road surface water leak in Wormington. (Highways Ref No 11384553). Nicki Hayman, Area Highways Representative advised on the 16/11/22 that they have placed a Section 81 with Severn Trent for this issue on the 15/11/22 (outside Dairyhead) and have attached STAT plans for STW assets along this road. It was noted that there are both clean and waste pipes at the location so Highways hopeful that STW will now be able to look further into this.
- 1246.2 The clerk updated Council with progress regarding the blocked drain opposite Manor Farm Wormington (Highways Ref No 11371205). Nicki Hayman, Area Highways Representative, advised on the 9/11 that they have contacted their Cyclical Team for an update on the gullies and it has been found that there are 5 blocked connections at this location which do require further works to be undertaken. They were unable to give an exact date as to when these works will be able to take place at present.
- 1246.3 The issue of dangerous parking opposite the Green in Dumbleton was raised. The Chairman will write to the local residents to request safer parking.

1247 To review the Risk Register

- 1247.1 No issues reported.

1248 To update the Council on the progress and process of the degrouping of Wormington from the parish.

- 1248.1 The Chairman gave his report following his meeting with TBC's Elections Office, Borough Solicitor, ward Borough councillor, Cllr Gore and Councillor Campbell regarding the degrouping process.
- 1248.2 It was noted that there will be two new parishes with effect from the 1 April 2023 but these will not come into existence until after the Parish Elections in May 2023.
- 1248.3 The budgets for each new Parish for 2023/24 will be set by TBC and parish assets within the newly formed parishes will be legally transferred.

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1248.4 The Clerk confirmed that financial information had been passed to the Elections Office as requested.

1249 To discuss grant application from St Peters Church, Dumbleton.

1234.1 **It was resolved that** the grant application from Dumbleton PCC regarding funds for the church clock at St Peter's Church, Dumbleton be approved at £155. Proposed Councillor Harmsworth Cowles, seconded Councillor Price. Unanimous.

1250 To discuss and approve the Winter Resilience Guidance for 2022/23.

1250.1 **It was resolved that** the Winter Resilience Guide be adopted for 2023/24. Details can be found at [Winter Resilience – Dumbleton Parish Council \(dumbleton-parish-council.org.uk\)](http://dumbleton-parish-council.org.uk).

1250.2 **Action:** The clerk will ask Chris Newman to loosen the salt in all the grit bins.

1251 To agree Grass Cutting Tender for 2023/24.

1251.1 **It was agreed that** a new Grass Cutting Contract and Tender be issued for 2023.

1252 To discuss the use of a Parish lengthsman or GCC's Community Maintenance Scheme.

1252.1 It was confirmed that Gloucestershire County Council do not operate a Lengthsman Scheme but do provide a Community Maintenance Scheme where small Highways jobs will be undertaken by a small work gang (for example clearing pavements of moss, clearing gullies etc). Councillors were requested to send a list of any small jobs to the Clerk

1253 To discuss adoption of AdvantEDGE software platform for the maintenance of Council business including finance.

1253.1 Decision deferred until the next meeting.

1254 To discuss and approve the following Dumbleton Parish Council Policies

1254.1 Councillor Attendance at Parish Council Meetings Policy. **It was resolved that** this policy be approved. Proposed Councillor Thompson, seconded Councillor K Risdale. Unanimous.

1254.2 Anti-bullying and harassment Policy. **It was resolved that** this policy be approved. Proposed Councillor Harmsworth Cowles, seconded Councillor T Risdale. Unanimous.

1254.3 Equality and diversity Policy. **It was resolved that** this policy be approved. Proposed Councillor Price, seconded Councillor Thompson. Unanimous.

The meeting closed 20.55pm. Date of Next Meeting: 18th January 2023 commencing at 19.30pm.