

# Dumbleton Parish Council

## Minutes of the Parish Council Meeting held on Wednesday 17<sup>th</sup> January 2024 held at Dumbleton Village Hall.

**Present:** Mr J Harmsworth Cowles (Chairman), Mr C Brown, K Hending and Mr B Thompson.

**Apologies:** No apologies were received

**In Attendance:** David Roscoe (Parish Clerk), Borough Councillor Gore and County Councillor Gray plus 4 members of the public.

**1360 Declarations of Interest:**

1360.1 No declarations were received.

**1361 Requests for Dispensation:**

1361.1 No written requests for Dispensation were received.

**1362 To approve the minutes of the last meeting 22<sup>nd</sup> November 2023**

1362.1 The Minutes were agreed and duly signed by the Chairman.

**1363 County Councillors Report:**

1363.1 Councillor Gray gave his report. No decisions were required of the Parish Council.

1363.2 He confirmed that the increase in the Borough Council's Budget was just under 5%

1363.3 The J 10 Consultation had now gone to the next stage.

1363.4 The Council thanked Councillor Gray for helping them obtain a £500 grant for the speed sign.

**1364 Borough Councillors Report:**

1364.1 Councillor Gore confirmed that the Strategic and Local Plan was out for consultation and she encouraged everyone to respond.

1364.2 The Garden Communities Charter was also available for consultation.

1364.3 Councillor Gore confirmed that the Enforcement Seminar will be held mid-February in the Council Chambers in Tewkesbury.

**The Parish Council Meeting was suspended for the period of Public Question Time.**

**1365 Clerk's Report:**

1365.1 The Clerk's Report was reviewed and updated.

**1366 Finance:**

1366.1 **It was resolved that** the following payments had been made since the last meeting. Payment of these were approved. Proposed Councillor Harmsworth Cowles, seconded Councillor Hending. Unanimous.

Date	Payee	Cheque No	Amount inc VAT £	VAT £	Description
23/11/2023	S Brown (Sep/Oct)	OB298	120.00	0.00	Speed Sign Maintenance
12/12/2023	D Roscoe (Clerks Salary)	DD	553.41	0.00	Clerks Salary
26/11/2023	D Roscoe (Poppy Wreath)	OB299	23.98	0.00	Poppy Wreath
04/12/2023	MW Property Maintenance	OB300	210.00	0.00	Install Noticeboards
05/12/2023	DVH	OB301	20.00	0.00	Hall Hire
05/12/2023	C Newman	OB302	245.00	0.00	Mowing
18/12/2023	Netwise UK	OB303	24.00	0.00	Domain Registration
18/01/2024	D Roscoe (Clerks Expenses)	OB304	114.86	0.00	Clerks Expenses

1366.2 **It was resolved that** the Financial Statement be accepted. Proposed Councillor Harmsworth Cowles, seconded Councillor Hending. Unanimous.

1366.3 **It was resolved that** the clerk's salary and expenses be approved. Proposed Councillor Thompson, seconded Councillor Brown. Unanimous.

1366.4 The budget and bank reconciliation for 2023/24 was reviewed and approved.

**1367 Planning:**

1367.1 An update of the current Planning Applications was reviewed and the following comments were made on current outstanding applications:

Appl Number	Location	Description	Result
23/01103/FUL	Ivy Cottage Main Street Dumbleton Evesham	Erection of detached, single-storey oak framed 2-bay garage.	No objections

**These minutes have yet to be approved by the Parish Council.**

## Dumbleton Parish Council

### 1368 To discuss proposed new car parking at Dumbleton Cricket Club.

- 1368.1 Following discussion and confirmation in writing with the landowner, the Chairman updated the Parish Council on a new agreement between the landowner and Dumbleton Cricket Club for a parcel of land in the parkland (demarcated to the rear of the Cricket Club) as a car park.
- 1368.2 The landowner confirmed that an existing engrossed agreement between the Estate and DCC had been changed as follows:  
The original section of this agreement allowing access via the single-track Hall road and parking in the parkland for up to 30 cars is no longer valid. All vehicles (except those noted below) must use the car park area which is provided by the new agreement between the Estate and DCC  
This agreement will now only allow access via the single-track Hall road and parking in the parkland for specific vehicles (those belonging to members of the group colloquially known as “the Bench committee”)  
This agreement will allow access via the single-track Hall road and parking in the parkland for one day in each calendar year for all public vehicles associated with the annual fete organised by Dumbleton Cricket Club – the agreement does not explicitly state this but this has been verbally agreed between the parties.  
No other vehicles associated with DCC will be allowed to use the single-track Hall road or park in the parkland
- 1368.3 At the time of the meeting the Cricket Club had offered no comments following the Council’s request for more information.
- 1368.4 It was confirmed that new fencing and gates were planned and that all traffic must now use Dairy Lane.
- 1368.5 Following a written query to TBC Planning, it had been established that the agreement would be considered a change of use of the land if it was used as a car park for more than 28 days in a calendar year. This would require a full planning application and consultation to be undertaken.
- 1368.6 It was agreed that the Council would contact Development Management and Enforcement (Stuart Jackson) at Tewkesbury Borough Council to establish if the new agreement required a full planning application and if it was a material change to the original permission granted under 21/01544/FUL.
- 1368.7 It was also established that under the conditions of the permission granted in 21/01544/FUL, neither a Car Park Management Plan nor the colour of fence staves, battery and/or transformer had yet been submitted or approved.

### 1369 To discuss the use of the gov.uk domain for the Parish Council

- 1369.1 It was agreed that the Parish Council would obtain the .gov.uk domain name at a cost of £50 plus VAT. Proposed Councillor Brown, seconded Councillor Thompson. Unanimous.
- 1369.2 The benefits of using this domain were, amongst others: trust; more official; more secure email; provides better legal protection; provides greater online visibility; and infers impartiality. The content of emails will be recognised as official government business.

### 1370 To discuss changing the Council’s website and email package to Premium Plus for additional storage

- 1370.1 It was agreed that the Parish Council would implement the Premium Plus Web hosting package at a cost of £440 plus VAT. Proposed Councillor Harmsworth Cowles, seconded Councillor Hending. Unanimous.

### 1371 To progress the Neighbourhood Plan.

- 1371.1 It was confirmed that the grant application had been submitted to Locality which had requested further details which have been supplied.
- 1371.2 The first grant amount is expected before the end of the Financial Year.
- 1371.3 The Parish Council will then be looking for team members to join the Neighbourhood Plan Group.

### 1371 To review the Risk Register

- 1349.1 No issues reported.

### 1372 To discuss Highways issues.

- 1372.1 The Clerk will report the potholes in Nutmeadow, Dumbleton.
- 1372.2 Councillor Brown also discussed potholes and other Highways issues in Great Washbourne with Councillor Gray.
- 1372.3 Councillor Gray recommended that all Highways issues be reported using the Fix My Street app. The link would be added to the Parish Council website.

### 1373 To discuss grant application from St Peters Church for clock maintenance.

- 1373.1 It was agreed that the grant application from St Peter’s Church for £190 be approved. Proposed Councillor Thompson, seconded Councillor Hending. Unanimous.

### 1374 To discuss a proposal from St Peter’s Church and Dumbleton Village Hall to replace a bench on the village green.

- 1374.1 It was agreed that permission be given to site the new bench on the village green to replace the old bench. Proposed Councillor Thompson, seconded Councillor Brown. Unanimous.

# Dumbleton Parish Council

**The meeting closed at 8.43pm.**

**Date of Next Meeting: 20<sup>th</sup> March 2024, commencing at 7.30pm.**